Grants Workshop

National Endowment for the Arts
Grants for Arts Projects

We are committed to diversity, equity, inclusion, and accessibility, and fostering mutual respect for the diverse beliefs and values of all individuals and groups.

Direct grants to:

- Arts organizations
- Local arts agencies
- Arts service organizations
- Local education agencies(school districts)
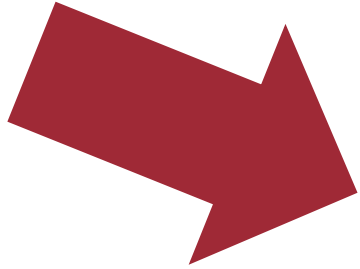- Other organizations that can help advance the NEA's goals

Website: Finding Guidelines

www.arts.gov

Website: GAP Guidelines

Grants for Arts Projects

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En Español

GRANTS FOR ARTS PROJECTS: Program Description

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"The Arts . . . belong to all the people of the United States." –1965 Enabling Legislation for the National Endowment for the Arts in the National Foundation on the Arts and the Humanities Act of 1965

The National Endowment for the Arts (NEA) is proud to support the nation's arts sector with grant opportunities so that together we can help everyone live more artful lives.

"Artful lives" is an inclusive concept encompassing everything from the creation, presentation, and consumption of art, to active arts engagement by all people through making, teaching, and learning in our everyday lives. The arts contribute to our individual well-being, the well-being of our communities, and to our local economies. The arts are crucial to helping us make sense of our circumstances from different perspectives.

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Website: Spanish Guidelines

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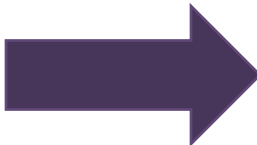* * * * * * * * * * *

➡ En Español

GRANTS FOR ARTS PROJECTS: En Español

Nota: Las traducciones de los materiales de solicitud a idiomas distintos del inglés no son legalmente vinculantes, sino que se proporcionan simplemente como referencia para la conveniencia de los solicitantes. Las traducciones proporcionadas aquí se basan en la traducción automática y no podemos garantizar su exactitud. Debido a los matices de traducción, pueden existir ligeras diferencias. Si tiene algún comentario sobre estos materiales traducidos, póngase en contacto con nosotros en: webmgr@arts.gov . **Las solicitudes deben presentarse en inglés.**

- Información de registro
- Información del programa
- **Instrucciones**

  Comunidades de artistas (Artist Communities)

  Educación artística (Arts Education)

Applicant Eligibility

Eligible

- US Organizations:
  - 501(c)(3) Non-profit organizations
  - Units of State/Local Government
  - Federally recognized Tribes or Tribal Communities
- Must have a 3 year history of arts programming

Not Eligible

- Individuals
- Fiscal Sponsors
- Commercial/for profit enterprises

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Project-Based Support

Activities may include:

- Creation/development of new works
- Public engagement with, and access to, the arts
- Learning in the arts at all stages of life
- Services to the field

We support:

- Small, medium, and large projects
- Existing and new projects
- Projects in communities of any size that take place in any part of the 50 states and U.S. jurisdictions
- Projects may be for a two-year period of support
- Applications may contain several components

Areas of Particular Interest

Arts projects with a focus on advancing the health and well-being of individuals and communities.
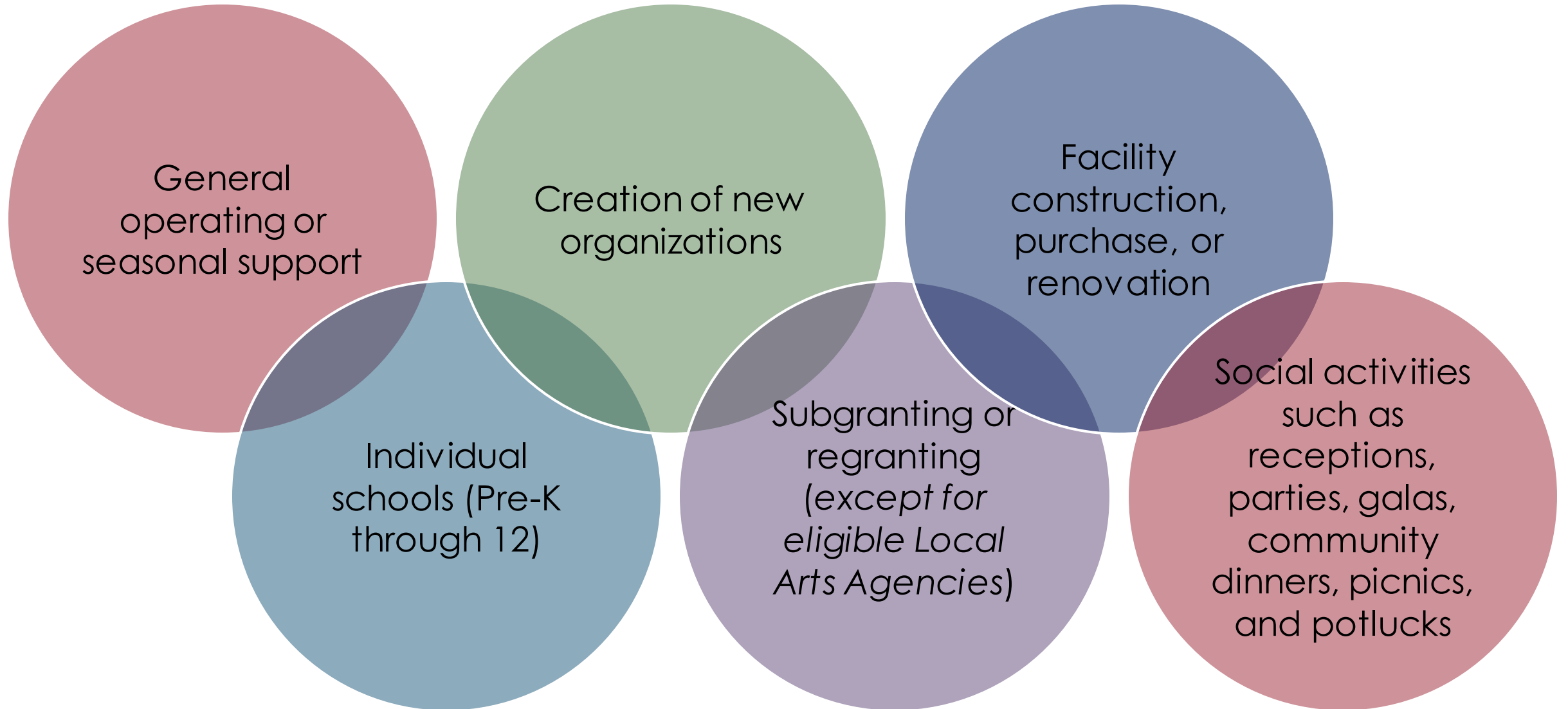
Technology-centered creative practices across all artistic disciplines and forms.

Projects that develop creative work exploring artificial intelligence (AI), and/or reflect on the impact of AI, in a way that is consistent with valuing human artistry.

Programming marking the 250th anniversary of the United States through arts projects that educate and engage communities in dialogue about the past, present, and future of our nation.

Full list: **Program Description** link on the website

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We Do Not Fund

General operating or seasonal support

Creation of new organizations

Facility construction, purchase, or renovation

Individual schools (Pre-K through 12)

Subgranting or regranting (*except for eligible Local Arts Agencies*)

Social activities such as receptions, parties, galas, community dinners, picnics, and potlucks

Full list: **Unallowable Activities/Costs** link on the website

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Compliance Requirements

Accessibility

- All projects must be both programmatically and physically accessible to individuals with disabilities in accordance with federal law including ADA and Section 504.

Non-discrimination

- Applications may focus on a particular group or demographic; however, they may not be exclusionary under Federal civil rights laws and policies prohibiting discrimination. This extends to hiring practices, artist selection processes, and audience engagement.

National Historic Preservation Act & National Environmental Protection Act

Additional staff review for projects that take place:
- Inside/near a historic site
- Outdoors

Recorded webinars available under **Applicant Resources**

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Funding Amounts

Applicants may request an amount between $10,000 and $100,000

Exception: Local Arts Agencies subgranting projects may request between $30,000 - $150,000

Applicants must demonstrate a minimum 1:1 cost-share/match

Example:
$10,000 NEA Request
$10,000 Cost share/match
$20,000 Project costs

Sources may include: private foundations, individual donations, ticket sales, and in-kind sources, among others

Funds **do not** need to be committed at the time of application

Federal funds may NOT be used as part of your cost-share/match

No funds from other federal agencies, such as NEH or IMLS

Funds from Local or State gov't or RAOs **may** be used in your match, as long as those funds did not originate at the federal level

Application Limits

An organization may apply once per calendar year
to either GAP *or* Challenge America.

Independent Component (IC):
Independent unit of a larger (parent) organization

- Unique Mission
- Board
- Budget
- Staff
- 3 year programming history
- ICs must be approved by the NEA

Additional application: **Our Town** or **Research** grant categories

No overlapping costs/activities

More details: **Eligibility** section -> **Application Limits**

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Artistic Disciplines

Artist Communities	Arts Education	Dance	Design	Folk & Traditional Arts
Literary Arts	Local Arts Agencies	Media Arts	Museums	Music
Musical Theater	Opera	Presenting & Multidisciplinary Works	Theater	Visual Arts

Artistic Disciplines: Descriptions

GRANTS FOR ARTS PROJECTS: Artistic Disciplines

We fund arts projects through 15 different subcategories, based on artistic discipline or field, which we broadly refer to as "disciplines." Applicants will apply to a specific discipline area. At the links below, each discipline has outlined their broader arts ecosystem, the types of projects they encourage, and guidance on characteristics of competitive proposals.

Select the discipline that most closely aligns with your project activities. The short descriptions on this page will help point you in the right direction, however applicants should review the linked discipline page in full before submitting an application. Contact us if you have any questions about which discipline is most appropriate for your project.

- Artist Communities: Artist residencies that provide dedicated space, time, and resources to artists for the creation or development of new work

- Arts Education: Projects for pre-K-12 students, the educators and

Application Review: Criteria

Artistic Excellence

Artistic Merit

Application Review:
Artistic Excellence Criteria

Artistic Excellence

The quality of the artists and other key individuals, creative process, works of art, organizations, arts education providers, artistic partners, and/or services involved in the project and their relevance to the audience or communities the project aims to serve.

Application Review:
Artistic Merit Criteria

Artistic Merit

The value and appropriateness of the project to the organization's mission, artistic field, artists, audience, community, and/or constituency.

The ability to carry out the project based on such factors as:

- appropriateness of the budget
- clarity of the project activities, resources involved, and
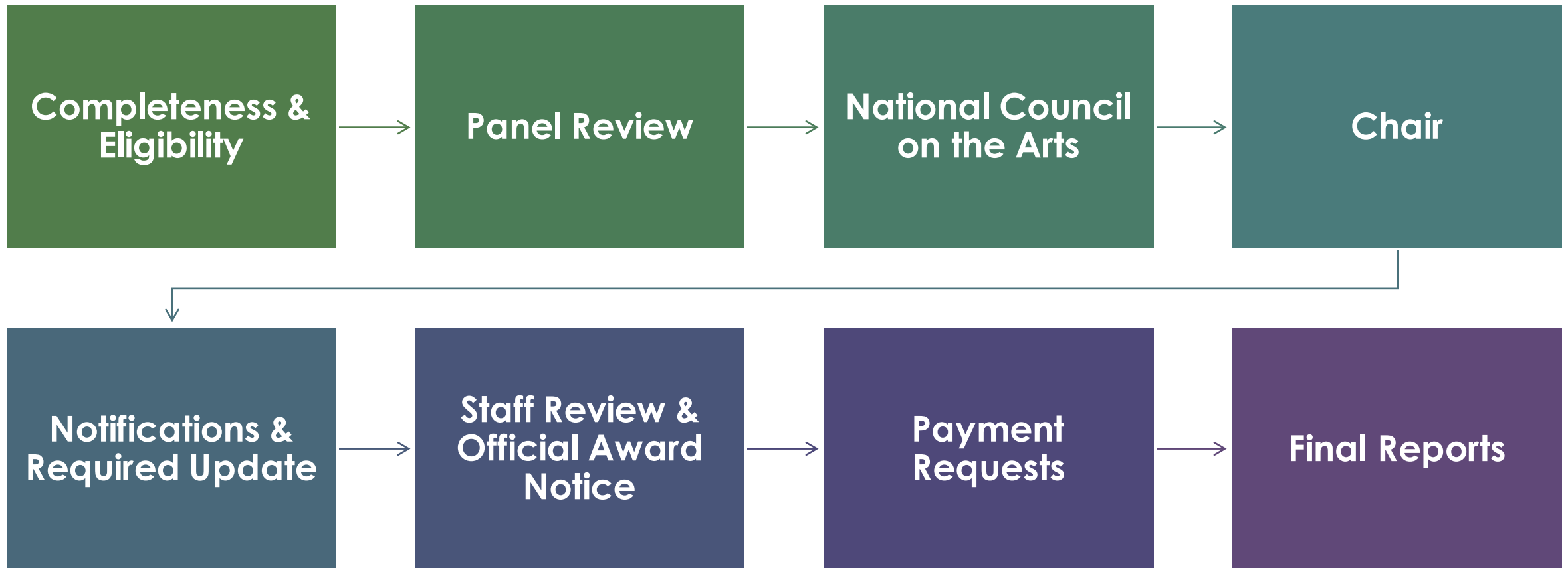- qualifications of the project's personnel and/or partnerships.

Clearly defined goals and/or proposed outcomes, and an appropriate plan to determine if those goals and/or outcomes are met. This includes, where relevant, measures to assess student and/or teacher learning in arts education.

Evidence of direct compensation to artists, makers, art collectives, and/or art workers.

As applicable:

- Engagement with individuals whose opportunities to experience the arts are limited by geography, race or ethnicity, economics, or disability.
- Ability to strengthen the arts sector through knowledge-sharing and resources

Review and Funding Process

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Completeness & Eligibility  →  Panel Review  →  National Council on the Arts  →  Chair
                                                                                   ↓
Notifications & Required Update  →  Staff Review & Official Award Notice  →  Payment Requests  →  Final Reports
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Application Calendar

	February Deadline (GAP 1)	July Deadline (GAP 2)
Part 1: Grants.gov	February 15, 2024 at 11:59 pm ET	July 11, 2024 at 11:59 pm ET
Part 2: Applicant Portal window	From 9 am ET on February 21 through 11:59 pm ET on February 28, 2024	From 9 am ET on July 16 through 11:59 pm ET on July 23, 2024
Notifications	Early to mid November 2024	Early to mid April 2025
Earliest project start date	January 1, 2025	June 1, 2025

All program areas accept applications at both deadlines, EXCEPT **Artist Communities** and **Design**, which only accept applications in February

How to Apply: Registration

Create and maintain free registrations with Login.gov, SAM and Grants.gov

Registrations can take several weeks to finalize: start early!

NEA staff does not have access to your registrations

Grants for Arts Projects

- Program Description
- Artistic Disciplines
- Application Calendar
- Award Information
- Unallowable Activities/Costs
- Eligibility
- How to Apply
- Application Review
- Award Administration

GRANTS FOR ARTS PROJECTS: How to Apply

Applying for a federal grant can be time consuming. Please be sure to give yourself sufficient time for registration, which can take several weeks. We estimate that after registering, the process to draft and submit an application takes approximately 26 hours.

Submitting an application is a multi-step process:

1. **Register** with Login.gov ⧉ , the System for Award Management (SAM) at SAM ⧉ .gov, and Grants.gov ⧉ or renew/verify these registrations. **Download Registration Guidance PDF**.

Links & Technical support resources:
How to Apply ->**Registration Guidance PDF**

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Submitting an application is a multi-step process:

1. **Register** with Login.gov □ , the System for Award Management (SAM) at SAM □ .gov, and Grants.gov □ or renew/verify these registrations. **Download Registration Guidance PDF**.

2. **Submit your application:**

   • **Application Part 1, Grants.gov**

     Submit to Grants.gov the "Application for Federal Domestic Assistance/Short Organization Form." This is a brief form that will collect basic information about your organization. **A direct link to the Grants.gov Opportunity Package is included further down this on this page.** You must successfully submit Part 1 in order to continue to Part 2. See links below for full instructions and

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How to Apply: Instructions

PART 1 & 2 INSTRUCTIONS AND APPLICATION QUESTIONS

To download the instructions, select the artistic discipline from the list below that most closely corresponds with your proposed project activities. Instructions and requirements vary between disciplines. If you are unsure which discipline is the right choice, review the Artistic Disciplines descriptions, or contact our staff. (Haga clic aquí para obtener instrucciones en español.)

Artist Communities | Arts Education | Dance | Design

Folk & Traditional Arts | Literary Arts | Local Arts Agencies

Media Arts | Museums | Music | Musical Theater | Opera

Presenting & Multidisciplinary Works | Theater | Visual Arts

Grants for Arts Projects: Dance
FY25 Application Instructions

Introduction and Calendar

A Grants for Arts Projects (GAP) application consists of two parts:

Part 1: Submit the Application for Federal Domestic Assistance/Short Organizational Form to Grants.gov. This form collects basic information about your organization. You must successfully complete Part 1 in order to have access to Part 2.

Part 2: Submit the *Grant Application Form (GAF)* through the NEA's Applicant Portal (AP). The GAF collects the remainder of your application, including:

- Answers to narrative questions about your organization and project,
- Budget information about your organization and project,
- Information about key individuals and partners, and
- Work samples.

This document will walk you through how to submit both parts of the application.

Be sure that you have selected the discipline that corresponds to your project (e.g., Arts Education, Dance, Music, Visual Arts, etc.) as application instructions and requirements vary between disciplines.

Submission Deadlines:

All deadline times are Eastern. Be sure to double check the deadline time **based on your time zone.**

	February Grants for Arts Projects (GAP 1)	July Grants for Arts Projects (GAP 2)
Part 1: Grants.gov	February 15, 2024 *at* 11:59 pm ET	July 11, 2024 *at* 11:59 pm ET
Part 2: Applicant Portal window	*From* 9 am ET on February 21 *through* 11:59 pm ET on February 28, 2024	*From* 9 am ET on July 16 *through* 11:59 pm ET on July 23, 2024

Applicant Portal access will only be available during the dates listed above for Part 2. You will not be able to access the portal until the first day in the window.

How to Apply: Part 1

Direct link to Grants.gov Opportunity Package for Part 1

Access the Grant Opportunity Package for Part 1 with the *Application for Federal Domestic Assistance/Short Organization Form (SF-424)* on Grants.gov by clicking on the link below:

For the February 15, 2024 deadline:

CLICK HERE: Funding Opportunity Number 2024NEA01GAP1 ⬈

The Grant Opportunity Package for the July 2024 deadline will be available by June 2024.

1. Clicking the link above will take you **directly** to the pre-populated application package in Grants.gov.

View Burden Statement

OMB Number: 4040-0003
Expiration Date: 02/28/2025

APPLICATION FOR FEDERAL DOMESTIC ASSISTANCE - Short Organizational

* 1. NAME OF FEDERAL AGENCY:

2. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

CFDA TITLE:

* 3. DATE RECEIVED: _____ SYSTEM USE ONLY

* 4. FUNDING OPPORTUNITY NUMBER:

* TITLE:

5. APPLICANT INFORMATION

* a. Legal Name:

b. Address:

* Street1: _____ Street2:

* City: _____ County/Parish:

* State: _____ Province:

* Country: USA: UNITED STATES _____ *** Zip/Postal Code:**

c. Web Address: http://

* d. Type of Applicant: Select Applicant Type Code(s): _____ *** e. Employer/Taxpayer Identification Number (EIN/TIN):**

Type of Applicant: _____ *** f. UEI:**

Type of Applicant: _____ *** g. Congressional District of Applicant:**

* Other (specify):

6. PROJECT INFORMATION

* a. Project Title:

* b. Project Description:

c. Proposed Project: *** Start Date:** _____ *** End Date:**

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How to Apply: Grants.gov Workspace

How to Apply: Part 2 Applicant Portal

Access

- One week window: dates are in the calendar for each deadline
- **No additional registration required**
- Link to the portal in the Instructions PDF
- Username and password are specific to your application

Application Materials

- Project narrative & budget
- Background organization info
- Work samples/supplementary materials

How to Apply: Part 2

Grants for Arts Projects: Dance
FY25 Application Instructions: Part 2 Applicant Portal

When filling out the Grant Application Form, you must adhere to the character count limit in each section. *Do not include hyperlinks, unless specifically requested in the instructions below. Unsolicited hyperlinks will not be reviewed.*

Tab 1: View Application Data

This section is the first screen you will see when you open the Grant Application Form. It cannot be edited. If you find any incorrect information on this page, contact an NEA staff member.

Tab 2: Organization Info

Subtab 1: Organization Details

LEGAL/IRS NAME*: Must match the Organization name you entered in the *Application for Federal Domestic Assistance/Short Organizational Form*

POPULAR NAME: If different from the Organization's Legal/IRS name

FOR THIS APPLICATION, ARE YOU SERVING AS THE PARENT OF AN INDEPENDENT COMPONENT?
Radio buttons: Yes/No
Before choosing, see the definition of official Independent Component status.
If you select Yes: Enter the name of the component.

YEAR FOUNDED*: Enter the year your organization was founded.

MISSION OF YOUR ORGANIZATION*
Text box: 500 character limit, including spaces

ORGANIZATIONAL CONTEXT FOR PROJECT ACTIVITIES*
Text box: 2,000 character limit, including spaces

FAQs & Applicant Resources

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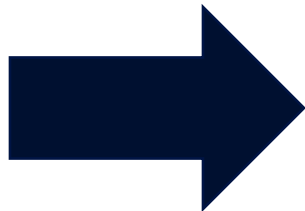Applicant Resources

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Grants for Arts Projects

Grants for Arts Projects is our largest grants program for organizations, providing comprehensive and expansive funding opportunities for

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Applicant Resources

Application Checklist

Online Applicant Portal Tutorial

Sample Application Narratives

Accessibility, Civil Rights, and NHPA compliance webinars

Links to discipline specific webinars and office hours

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Helpful Hints

- Complete login.gov, grants.gov and sam.gov registrations asap
- Contact staff with questions
- Watch webinars
- Look at previously awarded grants
- Read the sample application narratives

Helpful Hints

- Don't assume the reviewers are familiar with your organization or your work

- Choose a project that exemplifies what you do best

- Make sure your budget and project narrative align

- List artists & partners under consideration if not yet confirmed

- Request feedback

- Serve as a panelist!

Work Sample Tips

- Choose the samples that best represent your organization's producing ability

- Select scenes that draw the viewer in

- Avoid promo videos or montages with music over video clips – let the panel experience the performance

- Include a script sample for projects involving new plays

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